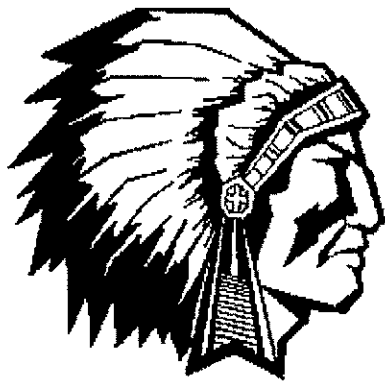


Parent and Student Handbook

Hyde Elementary



Home of the...

Warriors!

509 Thompson
St. Joseph, MO 64504
(816) 671-4210

Dear Parents and Students,

Welcome to Hyde Elementary School. On behalf of the faculty and administration, we welcome you to this academic school year. We are eager to work together to make this year successful.

Our goal is to provide a warm environment conducive to learning. We are a school that is constantly staying on the cutting edge of innovative and creative teaching techniques. Children are our number one priority, and it is our purpose to build an excellent future for each student.

This handbook has been prepared to give basic information concerning daily operations of Hyde School. Clearly understood policies and procedures enable us to provide the best possible educational experiences for every student. In the event concerns arise, please feel free to call the office and make an appointment.

Ms. Jaimee Lawrence,
Principal

School Hours:

Parent and student cooperation are requested in observing the daily schedule.

Classes will begin at 9:05.

Classes will dismiss at 4:10.

Students that walk or are car riders should not arrive before 8:45; as there is not supervision for them. Students arriving after 9:05 will be considered tardy.

Breakfast is served starting at 8:45.

Students are dismissed as follows:

Car riders – 4:10

Walkers – 4:10

Bus riders – 4:10 (or as buses arrive following 4:10)

The school office is open each day Monday-Friday from 8:30 to 4:30. The telephone number is (817) 671-4210. Please call with any questions or concerns.

If these times are not convenient for your schedule, know that childcare is offered at Hyde through the YMCA. You would need to sign your student up, so they have proper supervision before and after staff is on duty.

Sometimes plans change for families during the day, and a phone call or email is necessary. It is preferred that these kinds of phone calls or emails are made before 3:15 to avoid the end-of-day flurry of activities.

Arrival Options:

Bus Riders: Students will be unloaded at/around 8:45 on Thompson Street in front of the building. Students will enter the front doors in their mask, grab a breakfast if they choose to, and head to their classroom.

Car Riders: Parents may utilize the circle drive to drop off students in the AM. Students will enter the building at the cafeteria in their mask, grab a breakfast if they choose to, and head to their classroom. **If you plan to**

enter the building with your child, please park in the parking lot as your vehicle will block the flow of the circle drive. All guests will only be allowed through the front doors, to the main office, and must wear a mask. Guests will not be allowed past the main office this year. This is due to Covid-19 regulations and we want to keep our students and staff safe.

Walkers: Students that walk to school should enter through the front door or cafeteria door in their mask, grab a breakfast if they choose to, and head to their classroom.

Students should not be dropped off or arrive before 8:45 AM. There is not supervision before this time, so please do not allow students to arrive early.

Safety Patrols should arrive no earlier than 8:35 AM and be on post by 8:40 AM.

DOOR 1, FACING THOMPSON STREET, WILL BE THE MAIN ENTRANCE TO HYDE ELEMENTARY. PLEASE RING THE BELL, STATE YOUR REASON FOR VISITING, AND THE SCHOOL SECRETARY WILL ALLOW YOU TO ENTER WEARING A MASK. DOOR 8, LOCATED IN THE CIRCLE DRIVE BY THE PLAYGROUND, WILL BE USED FOR HANDICAP VISITORS ONLY. THANK YOU FOR USING THE ENTRANCES ACCORDINGLY. THIS WILL ENSURE OUR STUDENTS AND STAFF ARE SAFE AT ALL TIMES.

Dismissal Options:

Bus Riders: Buses will be called at 4:10 or when the busses arrive. Students will load in front of the building.

Car Riders: Parents may utilize the circle drive to pick up students in the PM. Students will be dismissed at 4:10 and should use the proper exit plan taught by their teacher. **Staff on duty will walk students outside to their vehicles. Due to Covid-19 and precautionary safety reasons, parents or other visitors WILL NOT be allowed into the building to wait in the cafeteria on their student.**

OR

Benton Pick-Up: Parents may utilize the Benton parking lot to pick up their student.

You are welcome to park in our parking lot or the side streets to wait for your students. Please make these arrangements in advance so your students know where to meet you.

Walkers: Students that walk home from school will be dismissed at 4:10 and should use the proper exit plan taught by their teacher. Students should go straight home and not stop to play on the playground or consequences will be assigned. There is not supervision for students after school unless you have signed up with the YMCA.

Visitors:

When dropping off students in the morning or picking up in the evening, parents will not be allowed to walk to the classrooms this year. Teachers are still instructing at these times and we will be keeping interruptions to a minimum.

Volunteers:

At this time, no volunteers are allowed in the building due to Covid-19. Once this pandemic is over the following expectations apply. Volunteers are welcomed to Hyde Elementary with open arms. Volunteers may

serve as tutors, help with clerical duties, serve on committees, coach, and many other options. Training for volunteers is provided. Please contact Hyde's VEST coordinator (dodi.peters@sjsd.k12.mo.us) for an application and information.

Absences:

If your child is sick or must be absent, we ask that you please call school (671-4210) before 10:00 AM to let us know. This is for your child's safety. Please schedule doctor and dentist appointments after school hours whenever possible. If your child will be picked up by someone other than yourself, a note or phone call must be provided before we can let him/her leave.

Accidents/Illnesses:

If your child is injured or becomes ill at school, we will make him/her comfortable and then call you immediately. If you cannot be reached, we will contact the emergency number you have listed on the registration form. The following items should be kept current for emergency reasons: 1. Parent or guardian names. 2. Complete and up-to-date address. 3. Home telephone, parent work number and/or cell number. 4. Emergency telephone number of a friend or relative. 5. Physician's name and telephone number. 6. Medical alert information.

Medication:

District personnel shall not dispense oral or topical medicine of any type, including over the counter types, without written authorization from a physician. All medications will be kept in the nurse's office.

Bus Regulations:

Riding the school bus is a privilege. Improper conduct on the buses could result in the privilege being denied. A copy of the bus safety rules will be given to each child who rides the bus at the beginning of the school year. Please see that your child abides by these rules for his/her safety.

Care of Textbooks and Library Books:

Students are responsible for all textbooks and library books issued to them during the school year. All lost or damaged books must be paid for before another book is issued. If a lost book is found, money paid will be refunded.

Lunch Program:

Hyde is now considered a CEP school. This means all students receive a free breakfast and a free lunch. Extra milk may be purchased for \$0.50. Students may bring their lunch from home as well. Pop is strongly discouraged. Please only send nutritional drinks. Elementary Meal: Adult Lunch: \$3.25, Extra Milk \$0.50. Another precautionary measure in place this year is that NO VISITORS may come to eat lunch with their student. We are trying to keep our students as healthy and safe as possible. Thank you for understanding.

Breakfast:

Elementary Breakfast: Adult Breakfast \$2.00.

Withdrawal of Students:

If you are moving and are withdrawing your child, please call or come by the school a few days prior to the withdrawal date. This will give ample time to complete the necessary paperwork. Your cooperation is always greatly appreciated.

Class Parties/Birthdays/Treats:

Due to Covid-19, all school parties have been put on hold. If we find that they are allowed, information will be sent out. There are no outside birthday treats allowed this school year. Thank you for understanding.

Student Council:

At this time Student Council is on hold. We will continue to keep you updated if we can kick this off second semester.

Tutoring:

Currently tutoring is on hold. When it resumes information will be sent home.

Picking Up Homework:

If a child is absent for the day, and you call in advance, homework may be picked up in the office at the end of the day.

Progress Reports:

Progress reports will be sent home midway through each quarter. This will provide information to the parents on your child's progress. The progress reports are to be signed by the parent and returned to your child's teacher. Feel free to contact the teacher if there are any questions or to schedule a conference.

School Colors/School Mascot:

The Hyde School mascot is the Warrior and the school colors are red, black and white. We encourage students to participate in Hyde Pride Days. These usually occur on Fridays. On pride days, students should wear school colors or school shirts.

Personal Property:

Students are not to bring personal items to school, i.e. toys, CDs, etc. We reserve the right to confiscate these items.

Cell Phones:

If a child brings a cell phone to school, it is to be turned off during the school day. If you need to contact your student, please call the office (671-4210) and we will get a message to them. Teachers can keep cell phones for students during the day so that they are safe. We are not responsible for lost or stolen items.

Field Trips:

Due to Covid-19, there will not be field trips scheduled AT LEAST the first semester. This date could change to include the entire 2020-2021 school year. Again, we will keep you updated on any information as it becomes available. Classroom teachers schedule field trips. These trips are designed to supplement different aspects of the classroom curriculum and to introduce students to the resources of the community. Parents will receive notices of field trips well in advance of the scheduled trip date and will be asked to sign field trip permission forms. Sometimes a small amount of money (non-refundable) may be requested from each student to help defray transportation or facility use costs. Hyde students are expected to follow the directions of the teacher and other staff members of Hyde Accelerated School.

Communication:

You can find important information about Hyde Elementary on the school district's website at: <https://hyde.sjsd.k12.mo.us/>

Peachjar Flyers is the main method of sending home important flyers and information. If you go to the SJSD webpage and click on the Peachjar Flyer symbol you can sign up to receive alerts that will be sent to your email. These are easily read on your phone or on a computer.

During the first week of the month Hyde Elementary publishes a newsletter. Included in this newsletter is a monthly calendar of events, including early dismissal dates and all-school activities. Individual teachers also send out class newsletters.

Parent/Teacher conferences are scheduled at the end of the first and third quarters. Teachers are available for both phone and person- to person conferences. Making an appointment for these kinds of conferences is recommended.

Teachers also have email addresses that have become a valuable form of communication between parents and teachers. To contact your child's teacher via email simply type their firstname.lastname@sjd.k12.mo.us

Hyde also has a Facebook Group page! It is called "Hyde Elementary Warriors." Ms. Lawrence, our PTA, and other staff often post important messages or upcoming events on this page. We encourage you to join!

SJSD Elementary Handbook

You may now access the SJSD Elementary Handbook online at:

https://docs.google.com/document/d/1-KjKFFHX_luksYyPKyEgrGmrBmTBl1r7sN5L_skGKF4/edit

*If you would prefer a printed copy, you can request one from the Hyde School office.

Thank you.

2020–2021 PARENT & STUDENT HANDBOOK

ST. JOSEPH SCHOOL DISTRICT

Dear Parents,

The information contained in this student handbook pertains to your son/daughter enrolled in the St. Joseph School District. It is important that you read and understand this entire document. Any questions you have can be directed to the building principal. Once you have read this document, please sign and date below and return it to your child's school.

My signature signified I have read and understood the information contained in this handbook.

Student Signature

Date

Parent/Guardian Signature

Date